

# Account Protection Program

Employees are automatically protected by the Account Protection Program if you and your employees take these steps:

## Plan sponsors

1. **Maintain access** to T. Rowe Price systems
  - Monitor, update, and remove, if applicable, user access in a timely manner, using permissions to enable only the functions each user needs
  - Leverage security provisions to minimize visibility of confidential information such as Social Security numbers
2. Use **secure methods** to send files and download data
  - Always send files using secure methods approved by T. Rowe Price
  - Leverage on-demand reporting to access data
  - Limit downloading from systems
3. Take **precautions** to protect assets
  - Establish a robust plan for monitoring threats and maintaining and securing assets
  - Train and support employees in protecting assets
4. Employ **effective controls** when using suppliers
  - Maintain a supplier management program with onboarding and ongoing monitoring to ensure supplier compliance with standards for data protection

## Participant

### Should follow these four security best practices

1. Establish a T. Rowe Price online account as well as multifactor authentication
2. Maintain an up-to-date mailing address, email address, and phone number(s) on your T. Rowe Price account
3. Review T. Rowe Price account statements, confirmations, and correspondence promptly (we recommend within 30 days) after that information is posted to your online account or delivered to you by mail
4. Contact T. Rowe Price as soon as possible at **1-800-922-9945** if you suspect any unauthorized account activity, notice errors or discrepancies in your account, or are not receiving your T. Rowe Price account statements

## Working together for more secure data.

Plan sponsors and participants should **contact us as soon as possible** if they suspect a potential breach or fraudulent activity.

The **Account Protection Program may not apply** if the four security best practices outlined are not followed. All reported concerns will be thoroughly investigated. T. Rowe Price will determine the applicability of the Account Protection Program and the type and amount of any reimbursement by reviewing the facts and circumstances associated with each reported event.

[Learn more](#)

